



**AUTO DRAFT PAYMENT (CREDIT CARD) AUTHORIZATION FORM**

If your due date for your current payment is in two weeks or less, and you have not made your current payment, please make your current payment for this month and automatic payments should start the following month. If your credit card information needs updating, this must be done three business days before the due date.

If you are signed up for automatic payments and would not like a payment to be charged to your credit card this month, you must either cancel your enrollment with a written statement at least three business days prior to the due date or make a one-time payment at least three business days prior to the due date.

Card Type (circle one):            Visa  
  Master card  
  Discover  
  American Express

Card Number: \_\_\_\_\_

Security Code: \_\_\_\_\_

Name on Card: \_\_\_\_\_

Expiration Date MM/YY: \_\_\_\_\_

Address on Account: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Please enter an updated email address and phone number so that we may contact you if needed:

Email Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**Automatic Monthly Credit Card Payment Authorization**

I hereby authorize King's Gate Self Storage to set up automatic monthly credit card payments, in which they will initiate a charge to my credit card account each month on the 1<sup>st</sup> for the amount due on my King's Gate Self Storage account. I understand there will be a \$10 payment processing fee charged with each credit card payment. I understand that in order to have my automatic payments cancelled before my next due date, written notification must be given to King's Gate Self Storage no later than 3 business days before my next due date. I understand that if I am signed up for automatic payments and would not like a payment to be charged to my credit card this month, I must either give written consent to cancel enrollment or make a one-time payment three business days before the next due date. I understand that if my credit card information needs updating, this also must be done three business days before the next due date. I understand that in the event that I terminate my King's Gate Self Storage account, this service will automatically be terminated.

Name: \_\_\_\_\_

Account (Unit) Number: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_